



Risk assessment for:		Signed off by:	
Written by:		Date:	

Staff agreement: "I believe this risk assessment to be suitable and sufficient and consider the overall risk level to be acceptable. I agree to adopt the control measures/precautions below but will remain alert and ready to implement additional measures if circumstances change unexpectedly".

Signed:

Other adults on the visit:

Important Information			
This event/trip specific risk assessment is to be read alongside the relevant general risk assessments. (Tick the relevant documents that must be read in conjunction with this risk assessment)			
<input checked="" type="checkbox"/>	Class Trip (General)		Swimming Pools
<input type="checkbox"/>	Local Learning Area	<input type="checkbox"/>	Theme Parks
<input type="checkbox"/>	Beach Visit	<input type="checkbox"/>	Castles & Historical Sites
<input type="checkbox"/>	Coastal Locations	<input type="checkbox"/>	Farm Visits
<input type="checkbox"/>	Residential Visits		

Are there other risks above and beyond what would be experienced every day to think about?
Consider STAGED:
Staff (Are there any individual considerations?)
Timings (Any considerations for transitions?)
Activity (Risks relating to specific activities)
Group (Risks relating to the group. Medical, wellbeing, SEND etc)
Environment (Additional dangers above and beyond the normal day. Adverse weather arrangements)

Issues	How to manage it
Staff –	<ul style="list-style-type: none"> Child A to be under adult supervision at all times Trip leader to step in and assist with group if needed.
Activity – Risk of slips, trips, falls. Sickness/accidents on coach and-walk	<ul style="list-style-type: none"> First Aid kit to be carried by staff member A Children to walk in pairs, using crossings for roads Adults to regularly carry out head counts during trip Children sat at the front who are concerned about travel sickness.
Group – Medical / dietary	<ul style="list-style-type: none"> Child B – Nut allergy. Parents advised not to pack lunches with nuts in them.
Group – SEND	<ul style="list-style-type: none"> Child A – shared a plan of day - Adult identified. Child C – adult identified – shared a photo story of the day to take home and read through with parents.

Group – child getting lost	<ul style="list-style-type: none"> • Children are in groups of 6 and will be walking in pairs. • Adults to headcount regularly throughout visit (see information pack) • All children to wear high vis vests and lanyards with school information on.
Environment – adverse weather	<ul style="list-style-type: none"> • Parents will be advised to check class dojo on Sunday night in case there are any changes to what children need to bring – ie wellies or coats etc
Walking on pavements	<ul style="list-style-type: none"> • Children always in pairs with adults walking on the outside if possible. • Children to stop to let members of the public passed. • Children to move to single file within their group but stay on inside of path should someone with a buggy or mobility device need to pass.
Crossing Roads	<ul style="list-style-type: none"> • One road to cross using a pelican crossing. One adult to stand each side until all the class across.
Lunch	<ul style="list-style-type: none"> • Staff member A + B to make sure that all children sitting near child B do not have any food products that contain nuts.
Walking around the Baths – contact with the public	<ul style="list-style-type: none"> • Children to stay in 2's • Adult to make sure the children in their group stay and walk around with them. • Remind the children that they are representing the school and that need to be on their best manners • Staff member A to touch base as they walk around to make sure that all children listening to their adult.